

**Message: RE: A2A New Database Question**

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**✉ RE: A2A New Database Question**

**From** Carrie Hoelscher  
**To** Kraft, Emily  
**Cc**  
**Journal Recipients** Emily.Kraft@oa.mo.gov  
**Date** Thursday, January 12, 2017 8:42 AM

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Ok, I'm beginning to get a lot of questions, so I need to make sure I understand what a subcontractor is seeing on their end when they are entering their A2A personnel. I was under the understanding that when they enter their employees that every person they entered, rather they want that person to have access or not to the database needed to create an account. Does the subcontractor screen give them the option to choose whether or not their employees have access? I'm not seeing that option when I try on my end. When I try on my end, it asks for their name and email and then sends them the email to create an account, which then gives them access to the database because they have a username and log in. They may not be able to see anything other than who they're assigned to, but some subs only want their data entry people and their point of contact to have access to the database. HELP! :) You can call me if that's easier.

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**From:** Kraft, Emily [mailto:Emily.Kraft@oa.mo.gov]  
**Sent:** Wednesday, January 11, 2017 5:02 PM  
**To:** Carrie Hoelscher  
**Subject:** Re: A2A New Database Question

Hi Carrie,

With the new system, clients are "assigned" to a user and only that user, the subcontractor and the contractor can see that client's data. Therefore, who needs access to the database will depend on how the subcontractor runs their organization. If they have someone do all the data entry, then only that person needs to be in the system. If each case manager is responsible for entering their own client's data, then each case manager will need to have access to the system. Does that make sense?

Sent from my iPhone

On Jan 11, 2017, at 4:55 PM, Carrie Hoelscher <[carrie@allianceforlifemissouri.com](mailto:carrie@allianceforlifemissouri.com)> wrote:

Emily,  
Regarding the new database, do our subs need to add only people that need access to the database or do they also need to add all of their A2A personnel even if they don't all need database access? As in the past, not all of their A2A personnel need access to the database. From what I can tell so far of the new database, it looks like anyone that is added has at least limited access to the database. And since they're not entering all of their services into the database for IPCP purposes, I wasn't sure if it was still necessary for all A2A personnel to be entered in. Please advise.

Thank you!

Carrie

Carrie Hoelscher

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